



Parent and Provider Contract/Enrollment Application  
2023-2024

Date of application \_\_\_\_\_ Date of start date \_\_\_\_\_

Child's name \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Birth date \_\_\_\_\_

Home address \_\_\_\_\_ City/Zip \_\_\_\_\_

Parent Name 1 \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile \_\_\_\_\_ Work \_\_\_\_\_

Email Address \_\_\_\_\_

Home Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Parent Name 2 \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile \_\_\_\_\_ Work \_\_\_\_\_

Email Address \_\_\_\_\_

Home Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Payments can be made by cash or check made payable to **Spanish Legacy Preschool**.

1. Check One...

- ☐ **Option 1:** I/We prefer to pay monthly (due on the 1<sup>st</sup> of each month).
- ☐ **Option 2:** I/We prefer to pay weekly (due every Friday at pickup for the following week).

2. Our monthly or annual selected tuition price is (refer to price sheet) \$\_\_\_\_\_.

**Infant Registration: \$200 upon registration annually**

<b>Attendance Schedule</b>	<b>8:30 a.m. -4 p.m.</b>
<b>Mon.-Fri.</b>	<b>\$1,480 (\$370/wk)</b>
<b>3 days</b>	<b>\$900 (\$225 /wk)</b>

**2023-2024 Tuition Agreement**

- This agreement applies to Spanish Legacy Preschool/Bilingual School.
- Tuition at Spanish Legacy is an annual commitment. If for any reason it is necessary for your family to leave Spanish Legacy, payment in full is expected.
- Registration fees, advanced tuition/registration payments and tuition payments are non-refundable.
- Tuition is expected in full each payment period. (Monthly, Weekly)
- Tuition is due each payment period regardless of actual attendance. Holidays, sick days, vacations, and hurricane days have already been factored into your child's tuition. Tuition credit will not be given for any reason.
- A tuition check must be received at the school by the first of every month in which a payment is due, according to the selected payment option. If tuition is not received by the expected date a reminder will be issued. A 10% late fee will be charged to payments not received by the 7<sup>th</sup> of the month. If payment is not received by the 10<sup>th</sup> of the month it is due, the child will not be allowed to attend school until payment is received.
- A fee of \$25 will be charged for any checks returned from the bank for insufficient funds.
- Families with two or more children enrolled at the same time may take a \$100 discount for the second child and \$50 for the third child. All children must be enrolled at the same time. Discounts applicable once per academic year.
- Please pick up your child on time. A \$1.00 per minute late fee will be added after the program close time.
- We reserve the right to prohibit your child from our program for non-payment of fees, repeated late pickups, or child or parent behavior that causes a safety concern or disruption of the program.
- A 30-day written notice is required for withdrawal.
- At the time of enrollment, your selected attendance days and times are not to be changed. A written notice must be submitted to change your child's attendance schedule 15 days prior to the requested change date. Approval is not guaranteed.

**I have read the tuition/payment information above and agree to the terms.**

Parent Signature:

Date: